

FINAL COPY
Torrance County Board of Commissioners
Regular Commission Meeting
July 27, 2022
9:00 AM

Commissioners Present:

RYAN SCHWEBACH – CHAIR - ABSENT
KEVIN MCCALL – MEMBER - ZOOM
LEROY CANDELARIA – VICE CHAIR

Others Present:

JANICE BARELA – COUNTY MANAGER
JUAN TORREZ – DEPUTY COUNTY MANAGER
MICHAEL GARCIA – COUNTY ATTORNEY
YVONNE OTERO – COUNTY CLERK
GENELL MORRIS – ADMINISTRATIVE ASSISTANT

1. Call Meeting to order

Commissioner Candelaria: Calls the July 27, 2022, Regular Commission Meeting to order at 9:01 AM.

- 2. Pledge lead by: Commissioner Candelaria**
Invocation lead by: Commissioner Candelaria

3. Changes to the Agenda: None

Madam County Manager Barela: Commissioner Schwebach was unable to attend this meeting and Commissioner McCall is attending by Zoom. We have several items that need to be deferred. Commissioner Candelaria is aware of the items and will defer at that time.

Under discussion item 13B **MANAGER:** Discussion regarding the Torrance County Park Project for submission of the Community Block Development Grant (CDBG). Public Hearing. As part of this grant, we will have to hold several public hearings. We will be meeting after the commission meeting for all who want to attend and provide input in regard to this possible project.

4. PROCLAMATIONS: None

5. CERTIFICATES AND AWARDS:

A. DWI: Recognition of Employee Service Year Pin: Tracey Masters (20)
Commissioner Candelaria: Defer.

6. BOARD AND COMMITTEE APPOINTMENTS: None

A. **MANAGER:** Motion to appoint Donald Goen as the Torrance County representative to the Estancia Basin Water Planning Committee in the government position vacated by former Planning and Zoning Director's retirement; term expires July 31, 2022.

Action Taken:

Commissioner Candelaria: Motion to appoint Donald Goen as the Torrance County representative to the Estancia Basin Water Planning Committee in the government position vacated by former Planning and Zoning Director's retirement; term expires July 31, 2022.

Commissioner McCall: Seconds the motion.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: **MOTION CARRIED**

B. **MANAGER:** Motion to reappoint Bill Larson as the Torrance County representative to the Estancia Basin Water Planning Committee in one of the two agriculture positions; current term expires July 31, 2022.

Action Taken:

Commissioner Candelaria: Motion to reappoint Bill Larson as the Torrance County representative to the Estancia Basin Water Planning Committee in one of the two agriculture positions; current term expires July 31, 2022.

Commissioner McCall: Seconds the motion.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: **MOTION CARRIED**

C. **MANAGER:** Motion to reappoint Rhonda King as the Torrance County representative to the Estancia Basin Water Planning Committee in the municipal/developer position; current term expires July 31, 2022.

Action Taken:

Commissioner Candelaria: Motion to reappoint Rhonda King as the Torrance County representative to the Estancia Basin Water Planning Committee in the municipal/developer position; current term expires July 31, 2022.

Commissioner McCall: Seconds the motion.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: MOTION CARRIED

7. PUBLIC COMMENT and COMMUNICATIONS

Destry Hunt- Editor of Estancia News(digital): We conducted interviews with Ryan Penfold (spoken words New Mexico) along with candidates for District 1 & 2 and Sheriff candidate. Thank you for your participation. That is the positive part of my comment, and the Negative is: we have been as individuals and media asking of the composition of the election board. According to state statue the election board was to be posted for the primary's for May 5th to July 22nd. Despite us asking about it and imploring the County Clerk to post it, that never occurred. I don't know why other complaint didn't, maybe they did, and I wasn't aware. The newly appointed Libertarian party chair did file a complaint with the Secretary of States office. We hope to get an investigation as to why that didn't occur. I can't imagine there is a good reason for not posting with so much interest, asking for it to be posted. I submitted an IPRA request and want to thank the folks who answer them. I received in sufficient time, and we are looking through that response. What is being hidden that it was never posted, by many different requests. We will get back to you once we go through that response and figure out why it was not posted for the public. I hope we don't find anything, but we will investigate.

8. APPROVAL OF MINUTES

A. Motion to approve the June 22, 2022, Torrance County Commission Minutes. (Deferred from July 13, 2022)

Action Taken:

Commissioner Candelaria: Motion to approve the June 22, 2022, Torrance County Commission Minutes. (Deferred from July 13, 2022)

Commissioner McCall: Seconds the motion.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: MOTION CARRIED

B. Motion to approve the July 13, 2022, Torrance County Commission Minutes.

Action Taken:

Commissioner Candelaria: Motion to approve the July 13, 2022, Torrance County Commission Minutes.

Commissioner McCall: Seconds the motion.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: MOTION CARRIED

9. APPROVAL OF CONSENT AGENDA

A. FINANCE: Approval of Payables

Action Taken:

Commissioner Candelaria: Approval of Payables

Commissioner McCall: Seconds the motion.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: MOTION CARRIED

10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE:

None

11. ADOPTION OF RESOLUTION:

A. MANAGER: Motion to approve Resolution 2022-____, an Agreement with the State of New Mexico Department of Finance and Administration for Appropriation Project #22-G3048 to purchase and equip emergency services vehicle (ambulance) with award equaling \$382,236.

Action Taken:

Commissioner Candelaria: Motion to approve Resolution 2022-41, an Agreement with the State of New Mexico Department of Finance and Administration for Appropriation Project #22-G3048 to purchase and equip emergency services vehicle (ambulance) with award equaling \$382,236.

Commissioner McCall: Seconds the motion.

Madam County Manager Barela: This Resolution is before you as a result of Capital Outlay Appropriation and the Bond sold in June for this project. We recently put into service a new ambulance; this would be a 2nd new ambulance. This will be used by Torrance County, and this would free up our existing

ambulance to go into another district and provide additional services. We have received the notice of obligation and a purchase order in place we are starting the process as soon as this resolution is completed.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: MOTION CARRIED

A. **FINANCE:** Motion to approve Resolution 2022-____, a Resolution approving the FY 2021-2022 4th Quarter Report.

Action Taken:

Commissioner Candelaria: Motion to approve Resolution 2022-42, a Resolution approving the FY 2021-2022 4th Quarter Report.

Commissioner McCall: Seconds the motion.

Jeremy Oliver-Finance Director: This is a recap of our 2021–2022-year 4th Quarter Report. This Resolution needs to be approved before the FY 2022-2023 Final Budget Resolution is approved.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: MOTION CARRIED

C. **FINANCE:** Motion to approve Resolution 2022-____, a Resolution approving the FY 2022-2023 Final Budget

Action Taken:

Commissioner Candelaria: Motion to approve Resolution 2022-43, a Resolution approving the FY 2022-2023 Final Budget

Commissioner McCall: Seconds the motion.

Jeremy Oliver-Finance Director: There are a few minor changes for the interim budget. They all have to deal with grants and moving funds from one line to another. The biggest was an \$8000.00 grant award that we received recently that was added into the budget. Also, the cash balance of the fire allotment funds. Matching our expenditures to our rollover.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: MOTION CARRIED

12. APPROVALS

- A. **MANAGER:** Motion approve submittal of Rural Primary Health Care Act (RPHCA) application to support Mountainair Family Health Center. (Angela Coburn, Presbyterian Medical Services)

Action Taken:

Commissioner Candelaria: Motion approve submittal of Rural Primary Health Care Act (RPHCA) application to support Mountainair Family Health Center. (Angela Coburn, Presbyterian Medical Services)

Francine Montano – Mountainair Family Health & Esperanza Family Health:

We are currently working the RPHCA action plan for FY23, no changes to the application at this time. Susan has retired after 15 years; she has offered to stay as temp on call and Andrew has stepped up as our physician assistance. He is there 4 days a week offering video visits on Fridays. We are recruiting for a therapist currently utilizing remote services. I like to thank you for your ongoing partnership and Jim and Stetson always being available whenever needed.

Commissioner McCall: Seconds the motion.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: **MOTION CARRIED**

- B. **FIRE:** Discuss and possible approval for use of ARPA funding to drill a new well at the district 3 Main Station located at 757 Salt Missions Trail, McIntosh, NM 87035.
- C. **FIRE:** Discuss and possible approval of wage increases for EMS Lieutenant positions based on review of Paramedic salary survey of comparable departments.
- D. **FIRE:** Discuss and possible approval of request to change required certification for EMS Lieutenant positions from Paramedic to Intermediate or above.

Action Taken:

Commissioner Candelaria: Motion to defer 12 B, 12C, 12D.

Commissioner McCall: Seconds the motion.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: **MOTION CARRIED**

E. **EMERGENCY MANAGEMENT:** Motion to approve Cities Readiness Initiative (CRI) Grant MOA# 23-665-300-24588 from New Mexico Department of Health.

Action Taken:

Commissioner Candelaria: Motion to approve Cities Readiness Initiative (CRI) Grant MOA# 23-665-300-24588 from New Mexico Department of Health.

Commissioner McCall: Seconds the motion.

Samantha O'Dell – Emergency Manager: We are requesting permission to move forward with this grant. We have been doing this grant since 2015. We preform and bill for a total of \$13,000 this year. The deliverable amount very from year to year but the application is the same.

Madam County Manager Barela: The purpose of this agreement is to provide continued technical assistance and financial resources for the Cities Readiness Initiative (CRI) partners within the Albuquerque Metropolitan Statistical Area (MSA). The Albuquerque MSA includes the Counties of Bernalillo, Torrance, and Sandoval, as well as the cities of Albuquerque and Rio Rancho and Village of Los Lunas. The CRI is a Center for Disease Control and Preventive (CDC) funding program, to prepare major U.S. cities and metropolitan areas for an effective response to a large-scale public health emergency. This emergency preparedness includes readiness for the mass distribution of CDC Strategic National Stockpile (SNS) Medical Countermeasures (MCM) within the MSA.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: **MOTION CARRIED**

F. **DOMESTIC VIOLENCE:** Motion to approve the ratification of FY 2023 Domestic Violence Program Grant Agreement from Children, Youth and Families Department Behavioral Health Services (CYFD BHS).

Action Taken:

Commissioner Candelaria: Motion to approve the ratification of FY 2023 Domestic Violence Program Grant Agreement from Children, Youth and Families Department Behavioral Health Services (CYFD BHS).

Commissioner McCall: Seconds the motion.

Cheryl Allen – Grants Manger: This is an ongoing program, the allocation for the Domestic Violence treatment and prevention is \$22,477.00 This is an increase

from last year \$1055.00. For the survivors purposes allocations is \$62,408 an increase of \$13,831 from last year.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: MOTION CARRIED

G. **GRANTS:** Motion to ratify acceptance of the Family Violence Prevention and Services Act American Rescue Plan Act (FVSPA-ARPA) COVID 19 funding for the Domestic Violence Program.

Action Taken:

Commissioner Candelaria: Motion to ratify acceptance of the Family Violence Prevention and Services Act American Rescue Plan Act (FVSPA-ARPA) COVID 19 funding for the Domestic Violence Program.

Commissioner McCall: Seconds the motion.

Cheryl Allen – Grants Manger: This will be started this fiscal year. It is similar to the ARPMH plan we had last year. This is to provide support offer any continuing mitigation practices and education to victims and offenders of Domestic Violence. For example, if they need to isolate, it could be used for temporary shelter and educational services.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: MOTION CARRIED

H. **SHERIFF:** Motion to ratify acceptance of the Bureau of Justice Assistance Small Rural Tribal Law Enforcement Agency Body Worn Camera Grant for \$8000 (requires matching funds of \$8000)

Action Taken:

Commissioner Candelaria: Motion to ratify acceptance of the Bureau of Justice Assistance Small Rural Tribal Law Enforcement Agency Body Worn Camera Grant for \$8000 (requires matching funds of \$8000)

Commissioner McCall: Seconds the motion.

Cheryl Allen – Grants Manger: We will receive \$8000 and provide a match of \$8000, and that match is coming from LEPF, another grant funded program.

Madam County Manager Barela: LEPF is Law Enforcement Protective Funds.

Stephanie Dunlap – Sheriff Administrator: Yes, we have the funding available.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: MOTION CARRIED

13. DISCUSSION

- A. **ASSESSOR:** Annual Report to Commission.
- B. **MANAGER:** Discussion regarding the Torrance County Park Project for submission of the Community Block Development Grant (CDBG).
Public Hearing
- C. **GRANTS:** Discussion and project identification for inclusion in the 2024-2028 Infrastructure Capital Improvement Plan (ICIP).
- D. **GRANTS:** Discussion of the Torrance County Fairgrounds Rodeo Arena Project and possibly identify other projects for submission of the NM Regional Recreation Centers/Quality of Life Grant.
- E. **MANAGER REPORT: None**
- F. **COMMISSIONER’S REPORT:**
 - 1) **Commissioner McCall, District 1:**
 - 2) **Commissioner Schwebach, District 2:**

Action Taken:

Commissioner Candelaria: Motion to defer 13A, 13B, 13C, 13D, 13E, 13F-1, F-2.

Commissioner McCall: Seconds the motion.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: MOTION CARRIED

- 3) **Commissioner Candelaria, District 3:** The American Legion had a great program for about 10 kids, showing them what patriotism is all about. How

to fold the flag, salute the flag, how the government worked, survival and how drug and alcohol affect your ability to function, using the DWI educational tools. I will invite the participants to attend the next commission meeting so they can share their experience and what they learned.

14. EXECUTIVE SESSION:

15. Announcement of the next Board of County Commissioners Meeting:

August 10, 2022, 9:00 AM @ the Torrance County Admin Building.

16. Signing of Official Documents

17. Adjourn.

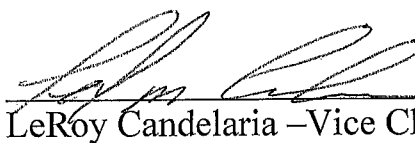
Action Taken:

Commissioner Candelaria: Motion to Adjourn.

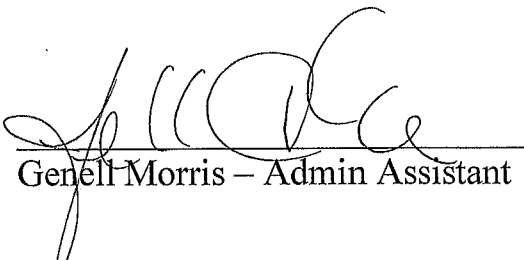
Commissioner McCall: Seconds the motion.

Roll Call Vote: District 3 - Yes; District 2 – Absent; District 1 -Yes: **MOTION CARRIED**

Meeting adjourned at 9:31 AM



LeRoy Candelaria – Vice Chairman



Genell Morris – Admin Assistant

8.10.22
Date

The Video of this meeting can be viewed in its entirety on the Torrance County NM website.

- 2022-40 Budget Increase/Transfers to close out Fiscal Year 2022. **07/13/2022**
- 2022-41 Agreement with the State of New Mexico Department of Finance and Administration for Appropriation Project #22-G3048 to purchase and equip emergency services vehicle (ambulance) with award equaling \$382,236. **07/27/2022**
- 2022-42 FY 2021-2022 4th Quarter Report, **07/27/2022**
- 2022-43 FY 2022-2023 Final Budget, **07/27/2022**